

Daggett Brook Villa
Long Term Policies
As of March 7, 2025

- 1) Contact information for DBV owners:
 - a) 2024-25 DBV board; Bill Bleckwehl, President; Nathan Tykwinski, Vice President; Darold “Jake” Gjoraas, Secretary & Treasurer; Russ Ward; Pat O’Hara. Board members are elected each year at the fall owners meeting based on a rotating schedule.
 - b) Contact for any concerns with how the property is maintained is Russ Ward. Board rotates this position.
 - c) Property Point of Contact (PoC) is Seth & Amy Wannebo, amy.wannebo@gmail.com
 - d) DBV bookkeeper is Connie Krivich - glinda1970@yahoo.com

- 2) Subject: Owner Renter Fee
 - a) Date established: Sept 2017 Owners meeting.
 - b) An owner who chooses to rent their unit must pay an annual renter fee. The Association must receive the \$5000 per year fee prior to the first renter. The renter fee may be subject to a reduction at Board discretion in cases of documented long term rentals of 90 days or longer. This fee covers the period from Sept 12, 2024 to Sept 11, 2025 and must be paid annually for all subsequent annual owners meeting periods thereafter. Lack of payment will result in penalties as outlined in the Sept 8, 2012 minutes. This replaces the 40% fee outlined in the Bylaws and Declaration.

- 3) Daggett Brook Villas Guest Sleeping Room rules for use (updated 3/7/2025).
 - a) Two rooms for owner guests are available for reservations. The “Eagles’s Nest” is on the second floor and the “Bears Den” is on the first floor, across from the pool.
 - b) A sign-up calendar for each room can be found on the DBV website – dbv66.com. Click on “Guest Rooms”. Reservation requests must be submitted on this site.
 - c) **Restricted to Owners only.** No renters may utilize these rooms.
 - d) Reservations are confirmed on a first come, first serve basis **no earlier than 6 months in advance.**
 - e) Owners must be on site to supervise the use of the room.
 - f) Owner/user provides their own bedding.
 - g) No pets in the guest rooms please.
 - h) A maximum of six (6) guests per room is allowed.
 - i) Owner/user is responsible for cleanup to Board satisfaction. A \$50.00 minimum fee for cleaning will be assessed to the renting owner, if required. No cleaning fee will be assessed if room is properly cleaned.
 - j) Board reserves the right to regulate usage in interest of fairness.
 - k) Maximum stay: four (4) consecutive nights in guest rooms.
 - l) Check-in time is 2:00 pm and check out time is 12:00 pm.
 - m) One holiday weekend reservation per owner (Memorial Day, July 4th, Labor Day). If the 4th of July falls during the week, the weekend before and after are considered holiday weekends.
 - n) One summer weekend per month per owner when reserved more than one month in advance. Summer months are June, July and August.
 - o) Two summer weekends per month per owner when reserved less than one month in advance.
 - p) Unlimited weekends per owner when reserved less than one week in advance.
 - q) An owner may reserve the other guest room when reserved less than one week to the usage date, if available. Reservation based on availability.
 - r) Guests staying in the sleeping room(s) shall park on the street during high use periods.

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- s) Out of respect for all owners, cancellations must be done on the website as soon as you know you need to cancel.
- 4) Fireplace meters and gas assessment: Meters are considered a Limited Common Element (LCE). Any costs or repairs are the responsibility of the respective owner. The pilot light on the unit fireplace should be shut off when not in use. This will minimize the gas cost which is assessed to the owner each year.
- 5) Vehicle and boat information from all occupants - owners, guests, and renters:
 - a) Please provide property point of contact information on vehicles, boats, etc. for yourself, guests and any renters. This will help the DBV Association manage these vehicles in case of damage, storms, etc. This information can be emailed directly to Amy Wannebo at amy.wannebo@gmail.com
 Note: This is information that is required of all owners, guests, and renters. Thank you for your cooperation.
 - b) Details include:

Date	
Guest Name(s)	
Address	
Home Telephone #	
Mobile Telephone #	
Email address	
Vehicle (Make, Model, License)	
Trailer (Make & License #)	
Watercraft (s) (Make, Type, Reg #)	
Arrival/Departure Date	
# of guests	
Unit Number #	
Rental Agent/Owner	
Guest Emergency Contact #	

Signature _____

Date _____

- 5) Dock Assignments as determined by board: See website – dbv66.com.